

**FREMONT BOARD OF SELECTMEN****15 SEPTEMBER 2005****APPROVED 09/22/2005**

Selectmen met at 6:00 pm in the Town Hall. They read mail items prior to beginning the meeting. Present were Gene Cordes, Peter Bolduc, Heidi Carlson, and Donald Gates arrived at 6:20 pm.

Chairman Cordes called the meeting to order at 6:20 pm.

**OLD BUSINESS**

1. Selectmen reviewed the minutes for 08 September 2005. Motion was made by Bolduc and seconded by Gates to approve them as written. The vote was unanimously approved 3-0.

2. Carlson provided some follow-up information on the Glen Oakes survey work, including an estimate from Tom Brouillette about surveying the additional 25 acres. Cordes thought that if it is a shared property line, that it may need to be cleaned up. Attorney Ryan thought that the Society should put up some of this cost, as the ultimate conservation easement holder.

Bolduc explained that the Town has already surveyed two of the lot lines that are the remaining 25 acre parcel. A survey plat will be consulted to see the area in question.

The first quarterly report for the RTP Grant has been completed by Pat deBeer and submitted. John Ryan is working on a deed description and drafting the option paperwork. Mike Speltz of the SPNHF is working on the easement language.

Neal Janvrin and Richard Heselton came into the meeting at 6:30 pm.

3. Selectmen discussed at length the Seacoast Farms operation in response to information received from the Building Inspector this week. There have been a large number of odor complaints received, as well as traffic complaints and discussion about wetlands setback violations. Thom Roy is meeting with Doug Kemp of the NH DES on site at 2:30 pm next week. Selectman Gates will try and attend that scheduled meeting.

Chief Janvrin said that he thought Shirkin Road has been upgraded substantially this summer, and that several feet of fill has been hauled in, perhaps in a wetland area. This has been done with no knowledge of the Board of Selectmen, and Selectmen discussed whether or not the Road Agent could have given permission for the work. It doubtful that a wetlands permit was obtained because this is Town property, and the Selectmen have not signed a wetlands permit.

**NEW BUSINESS**

1. Selectmen reviewed the accounts payable manifest in the amount of \$25,916.77. Motion was made by Bolduc to approve, seconded by Gates and voted unanimously in favor. Two copies were signed.

2. Selectmen reviewed the October Newsletter. They also discussed a request from Faith Levesque to distribute UNICEF boxes here at the Town Hall. Selectmen did not want to get into a large time commitment on behalf of town staff during working hours. Neal Janvrin said that he would consider having Mary Wheaton do the handout of boxes as long as it was set at a prescribed time and date, so as not to interfere with working schedules.

Carlson advised the Selectmen that an additional flyer may be put together for release when the tax rate is available.

**7:00 pm Department Heads**

**FREMONT BOARD OF SELECTMEN****15 SEPTEMBER 2005**

Heselton began by addressing the Selectmen's questions about his inspection of the Governor's Forest fire hydrant and cistern. Heselton indicated that there is a small leak in the cistern so it is still uncovered, but he is happy with how it looks. He said there is a low water valve and a float valve; the hydrant is fed with a one inch pipe fed from three wells, each with 26 gpm or better, flow rate. The paving is due to be done tomorrow. Heselton has not given full approval due to the leak and the paving, but is working on issuance of a letter for next week.

Heselton said he discussed with Roy the Donigian apartment building currently under construction behind Roland Kimball's house, regarding location of the fire protection cistern. There is apparently no record of Heselton's agreement to relocate the cistern from its original location. Roy is going to get back to Heselton after checking the records, but it appears that Donigian may not have gone back to the Planning Board for an amended Site Plan Approval.

Heselton said that the new Ford truck "shakes" somewhat, even though he had new tires put on it. He had been advised to take it back to the Ford dealer, which he did, and is still investigating what could be the problem. Heselton said that yesterday while covering in Kingston that personnel had measured the wheelbase, and thought it was off about an inch, when measured by a hand measuring tape.

Heselton asked about a pay increase given that he is now doing office hours. It was explained that the line item had been cut in the 2005 budget, and had been reallocated within the 2004 budget and never spent. Heselton was advised that if he could allocate it from elsewhere in the Fire Department budget that he could discuss transferring the line item with the Selectmen.

Neal Janvrin brought in final revisions to the OHRV on Town Property Usage Policy. There was some discussion about insurance requirements, as well as the duration any permit should be valid for. He had several draft documents for the Board to review.

Charles Rand came into the meeting at 7:25 pm.

The discussion continued about preparation and administration of the OHRV permitting form. Janvrin said he will talk to Fish & Game about further details as soon as he is able.

At 7:30 pm Grassdrags Annual Informational Meeting took place in the main hall. Present were the three Selectmen, Carlson, Neal Janvrin and Charles Rand from the Fremont Police Department, Fire Chief Richard Heselton,, Observers Kevin Zukas and Steve Toohey; David Copeland, Coordinator of the event, and Arthur Athanasiou, both from the NH Snowmobile Association; and Landowner Philip Peterson.

Copeland said they were hoping to do the event much like last year. He detailed their using a road out behind where Phil's old barn was, indicating it will be a better approach. He said that safety services will be able to turn around at the end of the track. These changes will not affect safety services at all according to Copeland.

Janvrin said that he had gotten a copy of a permit from Fish & Game showing a different layout of vendors on the site. Copeland said that the vendor area is much better organized, with more aisles in order. Copeland said there is a new map, and he will get them to the safety services.

Copeland made suggestions about where the PD command center could be set up, as there are several areas available.

Copeland said they would find a place suitable for the Police Department. Heselton confirmed that the Fire Department would be located near the flea market area. Copeland indicated that another goal this year, is that no one will be inside the facility after hours, and the gates will be

**FREMONT BOARD OF SELECTMEN****15 SEPTEMBER 2005**

closed when events are over. The exclusion to this are the large tractor trailer rigs that are always manned.

Handicapped parking will be available, the same as in past years. Copeland said that they will be down on site most of the week prior, and will meet with safety services again at that time to finalize a location.

Copeland said that they will be meeting next week on Wednesday evening, and then every Tuesday night between now and the date of the race, and that anyone is welcome to come to those meetings, held at the Fremont Depot at 4 Jackie Bernier Drive. These are regular snowmobile association meetings.

Janvrin asked for additional signs that say NO THRU TRAFFIC, which Athanasiou said he would provide. Peterson wanted to be sure that there would be room for the Mead Morrison tractor. Heselton said he wanted the gators again, and Copeland asked for the Chief to secure them. Copeland said he will be using water for dust control and will have some calcium available as well.

NHSA member Roland LaBrecque came into the meeting at 7:50 pm.

Copeland said they were approached by someone in town wanting to donate a 70 foot mobile home for their use at the site, but that the Association had declined it.

Copeland and LaBrecque left their contact numbers for the safety services to use. They invited them to attend any of their upcoming meetings if any questions or issues should arise.

The NHSA insurance policy is in line and will be forwarded to the Town as in past years.

At 7:55 pm the Snowmobile Association left the meeting.

At 8:00 pm members of the Informational Study Committee looking at the structure of the Fire Department and Rescue Squad met with the Selectmen. Study Committee members Neal Janvrin, Brett Hunter, Joe Gottlich, Kevin Zukas, Richard Butler, and Andy Kohlhofer met with the Board. Also present were Dick Heselton, Charles Rand, Steve Toohey, and Carlson.

Gene Cordes did a brief introduction about what had gotten the study committee together, and thanked the members for what appears to be a great deal of time and energy into looking at the issues.

Brett Hunter, chair of the group outlined the process they had used to gather and report on information. He said they came up with a selection of questions to ask surrounding departments, and set about contacting them. From this research, they developed the draft report, which has been finalized and signed by members for presentation to the Selectmen this evening.

It was acknowledged that it was a lot of work by the Committee, and Hunter said a good effort on the part of all of the participants was put forth. Hunter said that he felt it went well.

Cordes stated that the Selectmen have not yet reviewed the report or the information as a full board in order to take a formal position. Kohlhofer indicated that the Committee did not really take a position, but put forth the data.

Cordes stated that one of the reasons the Budget Committee had begun discussing the issue last year was questions about whether there was duplication of effort and of expenses in having two separate departments. This was one of the primary information things the committee

**FREMONT BOARD OF SELECTMEN****15 SEPTEMBER 2005**

looked at. The end result of their research is that there are some benefits of doing this, but it is not the dollars or the savings in equipment. In fact, just the opposite might be true in that there will be added training as more people become cross-trained perhaps.

Janvrin offered that may be more members who chose to cross-train, and that would help to create what he felt would be a more of a well-rounded team if they were to be combined. He said that people know more about the work of others involved.

The structure was summed by saying that we currently have medical first responders, (a FAST squad) as established, who has been provided with municipal funding; and a Town Fire/Rescue Department based on how the organizations were established.

There was discussion about moral and about possible expansion of the coverage of service.

Janvrin discussed future needs of the Town which will likely include daytime coverage. He said at that time it would be better to have cross-trained personnel or else you are hiring people who potentially have "two bosses" which is not possible.

The Committee thought that this proposal should be brought before the voters to decide.

Zukas discussed the initial onset of the issue arising, and how people might react to that, in terms of membership. He felt that some will move on, and some will "jump in" with the group. It would certainly take time, being a large change for all involved.

Selectmen asked Heselton how he felt about it as a department chief. Heselton indicated that he thinks we will have to change.

Carlson discussed holding a public forum to provide an opportunity for the rescue squad and/or fire department members to discuss the issues from a membership point of view, as well as get some of the current discontent out for discussion.

There was discussion about whether it should come forth as a citizens petition or be placed on the warrant by the Selectmen.

Zukas indicated that the perception in Town is already mostly that the departments are already combined.

There was further discussion about holding informational meetings and public hearings. Members present this evening said they would participate in such a process.

Selectmen indicated they thought that the groups should hold their own departmental / association meetings prior to any public hearing as well.

Selectmen thanked the members for their efforts on this project, and the meeting concluded at 8:30 pm. At that time, Selectmen returned to their regular meeting room.

**NEW BUSINESS CONTINUED**

3. Selectmen reviewed the figures for the MS-1, which are still to be put onto the State form. Selectmen signed the cover page for the MS-1 for submission. The Town was granted an extension to September 20<sup>th</sup> due to the final work necessary for the revaluation.

4. Carlson discussed with the Board the Governor's Forest project in response to questions posed by Martin Ferwerda today. Ferwerda would like the Board to consider granting additional occupancy permits once the following are complete in terms of the prior agreement:

**FREMONT BOARD OF SELECTMEN****15 SEPTEMBER 2005**

- fire cistern is installed (waiting for Chief's inspection)
- fire hydrant is installed (waiting for Chief's inspection)
- new roadway LOC is in place (he is contacting the bank to see about speeding up Replacement LOC for the roadway)
- paving of the hydrant/cistern area is scheduled for Friday September 16<sup>th</sup>
- he will apply for renewal of the Mobile Home Park Permit

As a result of their meeting last night, there was a letter from the Planning Board recommending that a cease & desist be issued to Martin Ferwerda for the excavation operation due to the unresolved issues noted in the most-recent engineering report from L C Engineering. Selectmen indicated that Ferwerda should be so notified, as well as that the Selectmen urge him to take care of these matters before the NH DES is involved. The Selectmen reiterated the fact that Ferwerda must take care of each item listed above, in addition to resolving all outstanding engineering issues raised in Lou Caron's most recent report prior to the Board taking any further action on this project. This includes both letters of credit, for the roadway and for the excavation operation.

5. One of the Selectmen will check the brush pile at the Highway Shed tomorrow morning in response to a request to Heselton today, to burn it. The Selectman (Bolduc) who checks it will call Chief Heselton tomorrow by cell phone. Someone must stay with the pile at all times while it is burning.

6. Selectmen signed a residency verification form for James Nash.

7. Selectmen placed final signatures on the Martel letter. They also reviewed a fax memo received yesterday from Guerwood Holmes about limb cutting.

8. Selectmen reviewed the folder of incoming correspondence.

9. Selectmen reviewed and signed a Verizon pole license for Kenniston Lane and returned it to the Town Clerk.

10. Selectmen reviewed a contract between the Fremont Town Clerk Lori Holmes and the State of NH DMV for her participation in the State's MAAP system. The document was extremely long, and not read in full by the Board. It has been requested by Holmes that the Board sign this contract so she can participate in the program. Motion was made to sign the contract by Bolduc for Lori Holmes to participate in the State of NH Division of Motor Vehicles MAAP system, based on the contract, with Holmes to be responsible for any/all regulations, guidelines and reporting necessary for the program. Gates seconded and the vote was unanimously approved. All Selectmen signed the contract.

**NON-PUBLIC SESSION**

At 9:20 pm motion was made by Bolduc and seconded by Gates to enter non-public session pursuant to NH RSA 91-A 3 II (c) to discuss personnel matters, with continuing to work on performance evaluations. The vote was unanimously approved 3-0. Carlson left the meeting room at this time.

**NEXT WEEK**

The next Board meeting will be held on Wednesday September 21, 2005 at 6:00 pm scheduled strictly for budget reviews. The next regular Board meeting will be held on Thursday September 22, 2005 at 6:00 pm.

**FREMONT BOARD OF SELECTMEN**

**15 SEPTEMBER 2005**

With no further business, motion was made by Bolduc and seconded by Gates to adjourn the meeting at 10:15 pm. The vote was unanimously approved.

Respectfully submitted,

Heidi Carlson  
Town Administrator